Paper title (in Bulgarian) – Times New Roman, bold, 14, center

**Name Surname**1**, Name Surname**2

1 Name of Institution/Department, City, Country, e-mail

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**Резюме**

Leave one empty line under the author(s) and write the abstract in Bulgarian language – limit to 8 rows; Font: Times New Roman, Size: 11 pt, Font style: Regular, Alignment: Justify; Line spacing: Single; Special/First Line: 0 cm.

**Ключови думи:** After the abstract enter up to 5 keywords in Bulgarian

Paper title (in English) – Times New Roman, bold, 14, center

**Name Surname**1**, Name Surname**2

1 University/Institution, e-mail

2 University/Institution, e-mail

**Abstract**

Leave one empty line under the author(s) and write the abstract in English language – limit to 8 rows; Font: Times New Roman, Size: 11 pt, Font style: Regular, Alignment: Justify; Line spacing: Single; Special/First Line: 0 cm.

**Keywords:** After the abstract enter up to 5 keywords in English

# Introduction/Въведение

After the Keywords leave one empty line and start with a couple of sentences that introduce the topic. Please be concise and try to avoid using tables and figures in this section. Please describe your paper's aims and objectives in a short manner.

# 1. Headline/първа част

Main text of the paper – Font: Times New Roman, Size: 12 pt; Line spacing: Single; Alignment: Justified, Special/First Line: 1 cm.Please note that the full paper should not exceed **8 pages** including text, figures, tables and references.

**Language**: Papers should be written in Bulgarian or English Language.

**Font**: Times New Roman, Size 12, Colour Black.

**Page Setup**: Size: A4 paper, Orientation: Portrait.

**Margins**: Left/Right 2.5 cm, Top 2.5 cm, Bottom 2.5 cm, Header/Footer 1 cm.

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# 2. Headline/втора част

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Table 1. Font: Times New Roman, Size: 12 pt; Alignment: Right.

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Figure 1. Font: Times New Roman, Size: 12 pt; Alignment: Center
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**Equations**: Number equations consecutively. Be sure that the symbols in your equation have been defined before or immediately following the equation.

$α + β=γ$ 

# Conclusion/заключение

Summarize the results of the research/paper and write the conclusion with a few sentences here.

# References/изполвана литература

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3. KENNERLEY, M. and NEELY, A. (2003) Measuring performance in a changing business environment*. International Journal of Operations and Production Management*. 23 (2). pp. 213-229.
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5. MOULLIN, M. (2004) Eight essentials of performance management. *International Journal of Health Care Quality Assurance*. [Online] 17 (3). pp. 110-112. Available from: http://www.emeraldinsight.com/ [Accessed 2/03/2019].
6. NEVILLE, C. (2010) *The Complete Guide to Referencing and Avoiding Plagiarism*. 2nd Ed. Maidenhead: Open University Press.

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